

|   |                   |  |                                |   |
|---|-------------------|--|--------------------------------|---|
| AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT  |                   |  | 1. CONTRACT ID CODE            | PAGE OF PAGES<br>1 of 4   |
| 2. AMENDMENT/MODIFICATION NO.<br><br>AMENDMENT #1   | 3. EFFECTIVE DATE | 4. REQUISITION/PURCHASE REQ. NO.               | 5. PROJECT NO. (If applicable) |   |
| 6. ISSUED BY CODE<br>U.S.DEPARTMENT OF LABOR<br>OFFICE OF JOB CORPS<br>230 SOUTH DEARBORN STREET<br>ROOM 676<br>CHICAGO, ILLINOIS 60604 |                   | 7. ADMINISTERED BY (If other than Item 6) CODE |                                |   |
| 8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)<br><br>TO ALL POTENTIAL BIDDERS                             |                   |  |                                | 9A. AMENDMENT OF SOLICITATION NO.<br><br>RFP 5-JC-983-39 (Dayton Job Corp Center) |
|   |                   |  |                                | 9B. DATED (SEE ITEM 11)<br><br>10/31/02   |
|   |                   |  | X                              | 10A. MODIFICATION OF CONTRACT/ORDER NO.   |
|   |                   |  |                                | 10B. DATED (SEE ITEM 13)  |
| CODE  | FACILITY CODE     |  |                                |   |

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended ☒ is not extended  
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
(a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) by acknowledging receipt of this amendment on each copy of the offer submitted; or (c) by separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATE (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

|     |  |
|-----|--|
| (✓) | A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER          |
|     | B. THE ABOVE NUMBERED CONTRACT / ORDER IS MODIFIED TO REFLECT SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).          |
| X   | C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:<br>BASIC CONTRACT: SECTION I - FAR CLAUSES 52.232.20; 52.232-22 |
|     | D. OTHER (Specify type of modification and authority)  |

E. **IMPORTANT:** Contractor IS NOT required to sign this document.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
GENERAL INTENT

1. TO PROVIDE RESPONSES TO THE QUESTIONS OF POTENTIAL BIDDERS.  
2.  
3.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

|  |                  |   |                  |
|--|------------------|---|------------------|
| 15A. NAME AND TITLE OF SIGNER (Type or Print)    |                  | 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)<br><br>STEPHEN GARLINGTON, CONTRACTING OFFICER |                  |
| 15B. CONTRACTOR/OFFEROR                          | 15C. Date Signed | 16B. UNITED STATES OF AMERICA<br><br>BY   | 16C. Date Signed |
| <br><br>(Signature of person authorized to sign) |                  | <br><br>(Signature of Contracting Officer)  |                  |

## **AMENDMENT OF SOLICITATION**

### **Amendment No. 1**

#### **OPERATION OF THE DAYTON JOB CORPS CENTER RFP NO. 5-JC-983-39**

#### **PART 1**

On Wednesday, September 25, 2002, a Pre-Proposal Conference was held at the Dayton Job Corps Center, in Dayton, Ohio. The following are written responses to the questions of interested bidders in attendance at the conference.

**QUESTION:** Page 110, L. 5, Submission of Proposal, A. General, "Initial proposals will be submitted in written format; award may be made on the basis of initial proposals." This seems to imply that an oral presentation may not be necessary. Is this correct?

**ANSWER:** **Region 5 – Chicago has elected to conduct oral presentations for the Dayton procurement.**

**QUESTION:** Regardless of if there is only one bidder there will be an oral presentations?

**Answer:** **Yes, even if there is only one bidder Region 5- Chicago will have oral presentations.**

**QUESTION:** Page 125, C., Specific Instructions-Step 2: Oral Presentation, first paragraph, last sentence, (Offerors within the competitive range will be notified no later than 3 weeks prior to the dates for scheduled oral presentations.) Does this mean that we will have a date and time three weeks ahead? Could notification be sooner, or confirm the December 3 date at this time? The Thanksgiving holiday makes travel difficult the closer we get to it.

**ANSWER:** **Notification will be provided approximately 3 weeks prior to oral presentations, and holidays will be taken into consideration.**

**QUESTION:** Page 128-130, A. Evaluation Categories-Step 1: Initial Submission. Please clarify possible points for each section of the technical proposal. (1) There are no points for outreach but page 112 indicates that responses are required for two questions. (2) Career preparation has three questions and 10 points, career development 10 questions and 12 points. Administration and management has three questions and 20 points. Page 129 says, "...indicates degree of importance..." Is this accurate?

**ANSWER:** **On Page 112, under a. Outreach, it should be annotated "not applicable". The breakdown of "Points Possible" on Page 128 is accurate.**

QUESTION: Section B, pages 3 and 4. Line items 003,006, 009, and 012 for career transition services indicate N.A. The center is presently receiving contract value and funding for CTS. Is it the regions intent for contractors not to have the program under the new contract and thus not address CTS in the proposal w/separate cost and technical presentations?

ANSWER: **Section B, pages 3 and 4 reference the various components of the contract. Direct Outreach/Admissions and Career Transition Services are not applicable to this contract. The funding for CTS on the current contract reflects funding allocated for CDSS Implementation and CTS is viewed as part of the center CDSS requirements.**

QUESTION: At what inflationary growth constraint is this cost proposal to be costed at?

ANSWER: **2.1%, per page 122, Item 5.**

QUESTION: Page 119, Section L.5, Submission of Proposals, B.5.a.2.(a), Total Compensation Plan. "Offerors shall justify proposed salary levels using prevailing wage rate data from the local labor market, the national Job Corps staff compensation data as described below, or a combination of both." The wage and salary survey information is no longer required, but it appears that it is the best "tool" to be utilized by contractors to display both the local labor marker and information to be gleaned from the national Job Corps staff compensation data. Is it permissible to utilize the "old" wage and salary survey format, if needed, as supplemental information?

ANSWER: **Offerors may propose supplemental information, as long as a brief narrative supports the information.**

QUESTION: Page 120, Section L.5, Submission of Proposals, B.5.q.4. (b). For the second base year, provide detailed narrative only for those costs that exceed the OMB inflationary rate." If the total cost and price for the second contract year does not exceed the OMB inflationary rate, do offerors need to comply with the above instruction?

ANSWER: **If there are specific costs that exceed the OMB inflationary rate a detailed narrative should be provided regardless of the bottom line cost.**

QUESTION: Page 121, second paragraph. "The incentive fee shall be proposed at a level equal to 1.2% of total direct and indirect costs (the level that will be used for invoicing purposes)." The 1.2% represents 1/3 of the base fee of the 3.6% cap. Is it permissible for offerors to propose 1/3 of their base fee, if the base fee is less than 3.6% or must all offerors propose 1.2% incentive fee?

ANSWER: **After further discussion and clarification this question has been retracted by the offeror.**

**QUESTION:** Pages 117 and 118, Item 4-Subcontracting Plan. Page 118 specifies the subcontract plan goals, but as of this date, FAR 52.219-9 does not have a category broken out for 8(a) business but does have a separate category for service-disabled veterans which is not included within the listed goals and percentages of the RFP. Additionally, the current SF294's reflect the same as above. Are the goals reflected within the RFP correct?

**ANSWER:** **The goals indicated in the RFP for the Subcontracting Plan are correct.**

**QUESTION:** Page 118, Item 5-Cost Justification, last sentence on the page. The words "salary table" refer exactly to what?

**ANSWER:** **Salary Table refers to the columns as described under Cost Justification, item 4, Narrative Cost Detail (b).**

**QUESTION:** Is this where the proposal gets sent (to the address on the front page of the RFP)?.

**ANSWER:** **Proposals should be submitted to:**

**Mr. Stephen Garlington, Contracting Officer  
U. S. Department of Labor, ETA/Office of Job Corps  
230 South Dearborn Street, Room 676  
Chicago, Illinois 60604**

**QUESTION:** Are each one of these parts in a separate binder (the six parts of the initial written proposal)?

**Answer:** **Yes, the six parts should be in six binders with the appropriate number of copies of each part as shown in the proposal on page 111.**

### **PART 3**

#### **ADDITIONAL INFORMATION**

Page 12-a correction falls under "Business Office Technology". In the right column titled "Slots/Stud./Instruc.", 90 should be changed to 60, and 45 should be changed to 30. Another correction is under "Food Service", 20 should be 24

The incumbent contractor is MANAGEMENT AND TRAINING CORPORATION, 500 N. Marketplace Drive, Centerville, UT, 84014. The contract award amount was \$11,940,094 for two years, with three Government unilateral option years.